



**Contra
Costa
County**

To: Board of Supervisors
From: Julia R. Bueren, Public Works Director/Chief Engineer
Date: August 8, 2017

Subject: Execute a contract with Willdan Engineering, to provide on-call municipal services, Countywide

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with Willdan Engineering, in an amount not to exceed \$250,000 to provide on-call municipal services, for the period of September 1, 2017 to August 31, 2019, Countywide.

FISCAL IMPACT:

100% Various Public Works Funds

BACKGROUND:

The Public Works Department has vacancies in municipal service program areas that are actively recruiting or plan to recruit for these positions. A contract is needed to get the work done while we go through the hiring process. After a solicitation process, this firm was selected as one of the three firms to provide municipal services on an "on-call" basis. The contractor will augment Public Works staff on an as-needed basis. This on-call contract will be in effect for two years.

CONSEQUENCE OF NEGATIVE ACTION:

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **08/08/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: Diane Burgis, District III
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

ABSENT: John Gioia, District I
Supervisor
Candace Andersen, District II
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 8, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Carrie Ricci, 925.
313-2235

cc:

If the contract is not approved, necessary work in the Finance Division may not be completed in a timely manner.