



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Julia R. Bueren, Public Works Director/Chief Engineer  
Date: August 1, 2017

Subject: APPROVE a Purchase Order Amendment with Walnut Creek Ford

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute, on behalf of the Public Works Director, a purchase order amendment with Walnut Creek Ford to increase the payment limit by \$90,000 to a new payment limit of \$185,000, for Ford parts and accessories, with no change to the original term of January 1, 2017 through December 31, 2017, Countywide.

**FISCAL IMPACT:**

This cost is to be funded through Public Works Fleet ISF budget. (100% Internal Service Fund-Fleet)

**BACKGROUND:**

Public Works Fleet Management is responsible for maintaining County vehicles. To do so, Fleet buys parts, accessories and warranty service from local auto dealers. As the fleet is

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **08/01/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 1, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Stan Burton, (925)  
313-7077

cc:

mostly Ford vehicles, we buy a substantial amount from Ford dealers. Fleet maintains blanket

BACKGROUND: (CONT'D)

purchase orders with most of the Ford dealers in the County. Walnut Creek Ford has become the standard dealer to obtain parts, accessories, warranty and small repairs.

CONSEQUENCE OF NEGATIVE ACTION:

If this agreement is not approved, then purchasing Ford parts and accessories through Walnut Creek Ford will discontinue.