



**Contra
Costa
County**

To: Board of Supervisors
From: William Walker, M.D., Health Services
Date: August 1, 2017

Subject: Increase position hours in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22123 to increase the hours of permanent part-time Cook (1KWA) position #7713 (represented) at salary plan and grade level TB5 1059 (\$3,303 - \$4,015) from 24/40 to 40/40 in the Health Services Department.

FISCAL IMPACT:

Upon approval, this action will increase the permanent position's annual cost by approximately \$28,326 and \$6,841 in pension cost. However, the incumbent has been working the increased hours, therefore, the action is cost neutral.

BACKGROUND:

The Health Services Department is requesting to increase the hours of permanent part-time Cook position #7713 (represented) from 24/40 to 40/40. The incumbent has been working the increased hours for the past six (6) months due to the coverage needed to cook daily meals for patients, clean, prepare for the next meal service, log inventory, and perform product rotation.

CONSEQUENCE OF NEGATIVE ACTION:

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **08/01/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor

Candace Andersen, District II Supervisor

Diane Burgis, District III Supervisor

Karen Mitchoff, District IV Supervisor

Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 1, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: 925-957-5240

cc:

If this action is not approved, there will not be enough staff hours to meet the patient nutritional needs.

ATTACHMENTS

P300 No. 22123 HSD