



**Contra  
Costa  
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: July 11, 2017

Subject: 2017 Early Head Start Cost-of-Living Adjustment grant

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Employment & Human Services Department Director, or designee, to submit an application to and accept funding from the Department of Health and Human Services Administration for Children and Families in an amount not to exceed \$10,549 for Early Head Start Child Care Partnership supplemental funding for the term July 1, 2017 through June 30, 2018.

**FISCAL IMPACT:**

The County, as Grantee, is required to generate a 20% non-federal in-kind match not to exceed \$2,637). This match is achieved through collaboration with State Child Development programs and the volunteer hours accrued by Head Start parents and community partners.

CFDA # 93.600 / CAN # G094125

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **07/11/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor

Candace Andersen, District II Supervisor

Diane Burgis, District III Supervisor

Karen Mitchoff, District IV Supervisor

Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 11, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: CSB (925) 681-6389

cc: Nasim Eghlima, Haydee Ilan

## FISCAL IMPACT: (CONT'D)

### **Early Head Start Cost-of-Living adjustment**

Federal \$10,549 = 80%

Match (In-Kind) \$2,637 = 20%

Grand Total \$13,186 = 100%

In-Kind match is 20% of total funding

### BACKGROUND:

Contra Costa County submits an application annually to U.S. Health and Human Services Department, Administration for Children and Families (ACF) as the Head Start grantee. The Early Head Start Child Care Partnership services are operated by the Employment & Human Services Department, Community Services Bureau. The Consolidated Appropriations Act of 2017 contains an increase for programs under the Head Start Act for Fiscal Year 2017. A portion of the increase provides a cost of living adjustment of 1 percent to assist grantees in increasing staff salaries and fringe benefits. The Department intends to use the funding to cover increased operational costs due to benefits and negotiated salary increases.

The Department plans to submit an application to ACF on June 30, 2017. The Head Start Policy Council reviewed and approved the application for approval on June 21, 2017. This board order is to obtain BOS approval for the grant submission.

### CONSEQUENCE OF NEGATIVE ACTION:

If not approved, funding to assist with Early Head Start Child Care Partnership operating costs will be forfeited.

### CHILDREN'S IMPACT STATEMENT:

The Community Services Bureau of the Employment & Human Services Department's Head Start program supports three of Contra Costa County's community outcomes - Outcome 1: "Children Ready for and Succeeding in School," Outcome 3: "Families that are Economically Self-sufficient," and, Outcome 4: "Families that are Safe, Stable, and Nurturing." These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.