



**Contra
Costa
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: July 11, 2017

Subject: 2017 Head Start Cost-of-Living Adjustment grant

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment & Human Services Department Director, or designee, to submit an application to and accept funding from the Department of Health and Human Services Administration for Children and Families in an amount not to exceed \$158,515 for Head Start supplemental funding for the term January 1 - December 31, 2017.

FISCAL IMPACT:

The County, as Grantee, is required to generate a 20% non-federal in-kind match not to exceed \$39,629. This match is achieved through collaboration with State Child Development programs and the volunteer hours accrued by Head Start parents and community partners.

CFDA # 93.600 / CAN # G094122

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/11/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor

Candace Andersen, District II
Supervisor

Diane Burgis, District III
Supervisor

Karen Mitchoff, District IV
Supervisor

Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 11, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: CSB (925) 681-6389

cc: Nasim Eghlima, Haydee Ilan

FISCAL IMPACT: (CONT'D)

Head Start cost-of-living adjustment

Federal \$158,515 = 80%

Match (In-Kind) \$39,629 = 20%

Total = \$198,144

In-Kind match is 20% of total funding

BACKGROUND:

Contra Costa County submits an application annually to U.S. Health and Human Services Department, Administration for Children and Families (ACF) as the Head Start grantee. The Head Start services are operated by the Employment & Human Services Department, Community Services Bureau. The Consolidated Appropriations Act of 2017 contains an increase for programs under the Head Start Act for Fiscal Year 2017. A portion of the increase provide a cost of living adjustment of 1% to assist grantees in increasing staff salaries and fringe benefits. The Department intends to use the funding to cover increased operational costs due to benefits and negotiated salary increases as well as to provide a pro-rate increase to delegate agency, First Baptist Head Start, in the amount of \$20,811.

The Department plans to submit an application to ACF on June 30, 2017. The Head Start Policy Council will review the application for approval on June 21, 2017. date. This board order is to obtain Board of Supervisors approval for the grant submission.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, supplemental funding will not be awarded.

CHILDREN'S IMPACT STATEMENT:

The Community Services Bureau of the Employment & Human Services Department's Head Start program supports three of Contra Costa County's community outcomes - Outcome 1: "Children Ready for and Succeeding in School," Outcome 3: "Families that are Economically Self-sufficient," and, Outcome 4: "Families that are Safe, Stable, and Nurturing." These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.