



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Julia R. Bueren, Public Works Director/Chief Engineer  
Date: July 11, 2017

Subject: Library Lease and Service Agreement for 35 Oak Street, Brentwood

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a Library Lease and Service Agreement with the City of Brentwood, enabling the County to operate the Brentwood Library located at 35 Oak Street, Brentwood. The lease is for a term beginning October 24, 2016 and ending July 2018, under terms and conditions set forth in the Library Lease and Service Agreement. (WLP145)

**FISCAL IMPACT:**

County Library, Fund 120600.

**BACKGROUND:**

The Brentwood Library (Library) is currently located at 35 Oak Street in City of Brentwood (City). The City is currently constructing a building as the new library. In exchange for the use of the Library premises, the County will perform library services and related activities at the Library during the term. The City will pay for and provide all maintenance, utilities, and janitorial services to the Library. No rent is due or payable from the County.

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| <input checked="" type="checkbox"/> APPROVE                              | <input type="checkbox"/> OTHER                             |
| <input checked="" type="checkbox"/> RECOMMENDATION OF CNTY ADMINISTRATOR | <input type="checkbox"/> RECOMMENDATION OF BOARD COMMITTEE |

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Action of Board On: **07/11/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 11, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Dave Silva (925)  
313-2132

cc:



CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve the Library Lease and Service Agreement may reduce library services in the City of Brentwood.

ATTACHMENTS

Library Lease and Service Agreement for 35 Oak Street, Brentwood