



**Contra
Costa
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: June 20, 2017

Subject: Authorization to submit 2018-19 Community Action Plan (CAP) to State of California

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to submit to the California Department of Community Services and Development the County's 2018-19 Community Action Plan to ameliorate poverty and increase self-sufficiency efforts for impacted Contra Costa County residents.

FISCAL IMPACT:

No direct fiscal impact.

The State of California will prepare and distribute a Community Services Block Grant (CSBG) contract for Contra Costa County once the State receives notice of its 2018 allocation.

BACKGROUND:

The 2018-19 Community Action Plan (CAP) was developed with input from Contra Costa County residents, Department staff and clients along with the County's Economic Opportunity Council (EOC). The EOC reviewed and approved the CAP at its regular meeting on June 8, 2017.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **06/20/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor

Candace Andersen, District II
Supervisor

Diane Burgis, District III
Supervisor

Karen Mitchoff, District IV
Supervisor

Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 20, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Rolanda Hartfield, Deputy

Contact: CSB (925) 681-6345

cc: Nancy Sparks, Christina Reich, Cassandra Youngblood

The CAP guides the Community Services Block Grant (CSBG) program operated by the Community Services Bureau of the Employment & Human Services Department. Approval of the CAP by

BACKGROUND: (CONT'D)

the Board of Supervisors will allow the document to move forward for State approval. Once approved, the State will generate a CSBG contract with the County for designated CSBG funds, which is based on County poverty data. The needs assessment is a process used to determine unmet needs of low-income individuals, families, and communities. The needs assessment informs CSBG eligible entities how to utilize CSBG funds to meet the needs of low-income persons in their service areas in accordance with the assurances in the CSBG Act.

The CSBG contract will provide continuing funds for CSBG self-sufficiency programs and emergency services for eligible county individuals and families. Funding will be determined by the State upon its receipt of notice of the federal CSBG allocation for California for 2018.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, the County will not have the basis to receive CSBG funding in the 2018 program year.

CHILDREN'S IMPACT STATEMENT:

None

ATTACHMENTS

2018-19 CSBG Plan