



Contra
Costa
County

To: Board of Supervisors
From: Sharon Offord Hymes, Risk Manager
Date: June 20, 2017

Subject: Contract with Ah Hing dba Risk Management Outsourcing, LLC

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Risk Management to execute a contract with Ah Hing dba Risk Management Outsourcing, LLC, to provide risk management services on behalf of Contra Costa County for the period from July 1, 2017 through June 30, 2018 in an amount not to exceed \$118,987.66.

FISCAL IMPACT:

Costs for risk management related services are charged out to operating departments through the Internal Service Funds.

BACKGROUND:

Risk Management Outsourcing, LLP, has the experience and expertise needed to: 1) develop self-insured workers' compensation and liability premium charges for Departments based on payroll and losses; 2) obtain and organize data for actuarial reviews of the County's self-insurance programs; 3) develop insurance requirements, indemnification and other provisions to protect the County in contracts with Departments; 4) work with Departments and public contracting parties to develop reasonable alternatives to standard

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **06/20/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 20, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Sharon Hymes-Offord
(925) 335.1450

By: Rolanda Hartfield, Deputy

form contract insurance requirements; 6) obtain and organize underwriting information required

BACKGROUND: (CONT'D)

by the County's excess property, general liability, medical malpractice, bonding, aircraft, and workers' compensation insurance carrier; 7) prepare forms for filing of risk management information required by state and federal regulatory agencies. This job has been growing and the County will be adding a position in FY 2017-18 to handle this function and transfer in-house by the end of FY 2017-18.

CONSEQUENCE OF NEGATIVE ACTION:

The County will not be able to ensure compliance with risk management and safety information required by state and federal regulatory agencies.