



Contra
Costa
County

To: Board of Supervisors
From: Julia R. Bueren, Public Works Director/Chief Engineer
Date: June 20, 2017

Subject: First Amendment to Lease - 1875 Arnold Drive, Martinez

RECOMMENDATION(S):

APPROVE a First Amendment to Lease with Skillcraft, Inc., for a 5-year term beginning April 1, 2017 through March 31, 2022, for approximately 10,660 square feet of office space located at 1875 Arnold Drive, Martinez, at a rate of \$11,765 per month, for continued occupancy by the Employment and Human Services Department – Independent Living Skills Program, under the terms and conditions set forth in the First Amendment to Lease. (WLP146)

AUTHORIZE the Public Works Director, or designee, to EXECUTE the First Amendment to Lease, and to EXECUTE any options to extend the Lease.

FISCAL IMPACT:

This First Amendment to Lease will obligate the County to pay rent of \$705,900 over the five (5) year Lease term. (100% General Fund, Org. #5220.)

BACKGROUND:

The Employment and Human Services Department's Independent Living Skills Program

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **06/20/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 20, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Rolanda Hartfield, Deputy

Contact: Dave Silva (925)
313-2132

cc:

(ILSP) has been occupying this leased

BACKGROUND: (CONT'D)

space since February 2001. The Independent Living Skills Program provides services to youth still in foster care between the ages of 16 through 21. The primary focus of Contra Costa County's ILSP is to identify all eligible youth and provide emancipation services and resources to all youth with the goal of preparing them for responsible adulthood and independence. The First Amendment to Lease will allow the County to provide continued employment service programs to the public at this location.

CONSEQUENCE OF NEGATIVE ACTION:

If the First Amendment to Lease is not executed, the County will likely incur a greater expense in relocating this operation to another facility.

ATTACHMENTS

First Amendment to Lease-1875 Arnold Drive, Martinez