



**Contra  
Costa  
County**

To: Board of Supervisors  
From: William Walker, M.D., Health Services  
Date: June 20, 2017

Subject: Add and cancel positions in the Health Services Department.

**RECOMMENDATION(S):**

ADOPT Position Adjustment Resolution No. 22103 to add one (1) permanent full-time Health Services Clinical Systems Analyst II (LBTE) position at salary grade ZB5-2142(\$9,652-\$10,641) and one (1) permanent full-time Network Technician II (LNVA) position at salary grade ZB5-1592(\$5,559-\$6,805) and cancel vacant permanent full-time Health Services Systems Analyst II (LBVC) position#1685 at salary grade ZB5-1784(\$6,771-\$9,074) in the Health Services Department. (Represented)

**FISCAL IMPACT:**

Upon approval, this action has an annual cost of \$106,670 with an estimated pension cost of \$35,670 included. (100% Hospital Enterprise Fund I)

**BACKGROUND:**

Contra Costa County Health Services (CCHS) Information Technology (IT) Unit is requesting to add one Health Services Clinical Systems Analyst II position and one Network Technician II position; cancel one vacant Health Services Systems Analyst II (LBVC) position. The Health Services Clinical Systems Analyst II position is being requested to better support the ccLink Clinical Documentation module being installed

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **06/20/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 20, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Rolanda Hartfield, Deputy

Contact: Shelanda Adams,  
925-957-5263

cc:

within the County Behavioral Health Clinics. The Network

### BACKGROUND: (CONT'D)

Technician II position is being requested for the Public Health units Health Care Interpreter Network (HCIN), which provides high quality video health care interpretation. The HCIN Network Technician provides all of the deployment and installation of the video interpretation devices, whether on carts or wall mounted. There are approximately 500 in our hospital and health centers as well as Behavioral health sites and CCS locations. The new Network Technician II position will create signage and instructions as well as labeling for each individual unit. Once the equipment is configured and installed, this employee will train providers and staff in its use for accessing interpreters on the system. They are responsible for all troubleshooting, should problems arise, including closely working with the Network Group on Wi-Fi connectivity, network bandwidth issues, and other issues either in person or over the phone. The Network Technician II position will also maintain all of the equipment by visiting every clinic and department on a rotating basis to assess whether the video units are meeting expectations and functioning properly. The HS Systems Analyst II position no longer serves the need of the department and is being canceled to partially off-set the costs.

### CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Information Technology Department will not have adequate staff support for ccLink Clinical Documentation modules being installed within the County Behavioral Health Clinics nor will the IT department be able to provide troubleshooting for system-wide problems.

### ATTACHMENTS

P300 No. 22103 HSD