



**Contra  
Costa  
County**

To: Board of Supervisors

From: John Kopchik, Director, Conservation & Development Department

Date: June 20, 2017

Subject: Contract Amendment - City of Clayton for Building Inspection Services

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to execute a contract amendment with the City of Clayton to extend the term from June 30, 2017 through June 30, 2020 and amend the County's hourly billing rates for providing to the City plan check, inspection and code enforcement services.

**FISCAL IMPACT:**

The County's cost of providing services will be offset by permit fees and other revenues collected from property owners within the City of Clayton who receive services provided by County staff.

**BACKGROUND:**

Contra Costa County has provided Building Inspection services to the City of Clayton since the City incorporated in the 1960's. Through the Building Inspection Division of the Department of Conservation and Development (DCD), the County acts as the City's Building Department, providing plan check, inspection and code enforcement services.

DCD collects building permit fees and other revenues from permit applicants and property

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **06/20/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 20, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Rolanda Hartfield, Deputy

Contact: Jason Crapo  
925-674-7722

cc:

owners as compensation for the cost of providing these services.

In addition to the County's standard language indemnifying the County against any claims arising out of actions of the City of Clayton, the agreement would also indemnify the City of Clayton against certain claims arising out of actions of Contra Costa County.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract amendment is not approved, the County will not be able to continue providing building inspection services to the City of Clayton.

ATTACHMENTS

Proposed Amendment