



**Contra
Costa
County**

To: Board of Supervisors
From: John Kopchik, Director, Conservation & Development Department
Date: June 20, 2017

Subject: Contract Amendment with Crowe Horwath, LLP for services related to solid waste and recycling collection franchises and rate setting

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to execute a contract amendment with Crowe Horwath, LLP, to extend the term from June 30, 2017 through June 30, 2020 and increase the payment limit by \$135,779 to a new payment limit of \$335,779, to provide continued technical assistance services for the County's solid waste and recycling collection franchise agreements and associated rate setting.

FISCAL IMPACT:

No impact to the County General Fund. The cost for these retainer contract services will be paid for with solid waste and recycling franchise fee revenue.

BACKGROUND:

The Department of Conservation and Development is responsible for administering the County's four existing solid waste and recycling collection franchise agreements, which involves detailed rate reviews and other periodic activities that require technical assistance from persons with specialized expertise.

The County has entered into prior retainer contracts with Crowe Horwath (previously

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **06/20/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 20, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Rolanda Hartfield, Deputy

Contact: Deidra Dingman
(925) 674-7203

cc:

NewPoint Group) in order to facilitate timely engagement of solid waste collection rate setting services as needed. For over 15 years, the Department has worked with the same Project Manager who has gained comprehensive County franchise specific knowledge and experience as a result of the rate setting assistance provided. Their historical background and in-depth understanding offer substantial value that benefits both the County and our rate payers.

BACKGROUND: (CONT'D)

The proposed amendment to this retainer contract with Crowe Horwath will provide Department staff with continued financial, technical and professional consulting services needed to conduct analysis and studies related to the County's collection franchise agreements. Under this contract amendment, Crowe Horwath would be on retainer to provide specialized consulting services on an as-needed basis at the direction of the Department. The services to be provided would include, but not necessarily be limited to, rate reviews/studies, efficiency reviews, feasibility studies and service/rate related negotiations. Securing this consultant support effective July 1, 2017 ensures no interruption in retainer services, which will help the County adhere to the time lines established for the review and approval of rate review applications submitted by haulers.

No further changes are proposed to be made to the existing modified indemnification provision of the General Conditions (paragraph 18) applicable to this contract. The contractor will continue to be required to indemnify the County.

CONSEQUENCE OF NEGATIVE ACTION:

The Department would not have access to the technical expertise needed to thoroughly review and analyze rate applications and supporting financial documentation in order to determine the appropriate rate changes to be recommended to the Board. Additionally, the County would not have access to the assistance needed to conduct technical studies related to collection services and operations (e.g. efficiency) if needed, as provided for in the County's franchise agreements.