



**Contra  
Costa  
County**

To: Board of Supervisors  
From: John Kopchik, Director, Conservation & Development Department  
Date: June 20, 2017

Subject: Amendment to Agreement between Contra Costa County and the City of Walnut Creek for the Housing Rehabilitation Loan and Grant Program

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to execute an amendment to an agreement with the City of Walnut Creek to revise the language to be consistent with current Community Development Block Grant regulations.

**FISCAL IMPACT:**

No fiscal impact to the General Fund. All funds are provided by the City of Walnut Creek.

**BACKGROUND:**

The County Department of Conservation and Development administers a housing rehabilitation loan and grant program through its Neighborhood Preservation Program (NPP). NPP offers grants and low-interest loans to low-income households who own and occupy their home. The recipients qualify for assistance under County guidelines and U.S. Department of Housing and Urban Development (HUD) regulations for the Community Development Block Grant (CDBG) program.

The City of Walnut Creek entered into an agreement with the County to enable the County NPP to administer the City's Housing Rehabilitation Loan and Grant Program (Program

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **06/20/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 20, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Rolanda Hartfield, Deputy

Contact: Kara Douglas, (925)  
674-7880

cc:

Agreement). Funds are used to eliminate conditions that are detrimental to health and safety, and for repairs such as roofing, electrical, plumbing, mechanical, termite repairs, lead-based paint mitigation, disability access improvements, interior and exterior painting, and other necessary deferred maintenance repairs. The program promotes the stabilization and enhancement of older neighborhoods to encourage a sense of pride in the neighborhood.

### BACKGROUND: (CONT'D)

The City of Walnut Creek wishes to amend the Program Agreement with the County to include revised language consistent with current CDBG regulations. Neither the amount (\$132,511) nor the term (July 1, 2016 through June 30, 2017) is changing. The primary change is the elimination of references to the OMB Circular A87 and replacing it with references to OMB Circular 200.

### CONSEQUENCE OF NEGATIVE ACTION:

If the Board of Supervisors does not approve the Program Agreement amendment, the program will be delayed or canceled and the County will not receive the administrative fees that are earned through implementation of this program.

### ATTACHMENTS

Contract Amendment