Contra Costa County

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: June 20, 2017

Subject: Language Line Services, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Language Line Services, Inc., in an amount not to exceed $1,400,000 for interpretation and translation services for the period July 1, 2017 through June 30, 2018.

FISCAL IMPACT:

$1,400,000: 10% County, 48% State, 42% Federal

BACKGROUND:

Language Line Services, Inc. provides telephone interpretation, on-site interpretation, and document translation services to the Employment and Human Services Department and to the clients served by the Employment and Human Services Department. Services are provided to the County adult population, children, families, and employment and training program related clients throughout the County. State and Federal regulations require the County to provide public information materials to potential, present and past recipients regarding client services in any non-English language that is prevalent within the County.

☑ APPROVE   ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR   ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **06/20/2017**   ☑ APPROVED AS RECOMMENDED   ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor

Candace Andersen, District II Supervisor

Diane Burgis, District III Supervisor

Karen Mitchoff, District IV Supervisor

Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 20, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Rolanda Hartfield, Deputy

Contact: Elaine Burres, 313-1717

cc:

CONSEQUENCE OF NEGATIVE ACTION:

Employment and Human Services would be unable to meet requirements for the administration of State and Federal programs.

<u>CHILDREN'S IMPACT STATEMENT:</u>

Not applicable.