



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Kathy Gallagher, Employment & Human Services  
Date: June 13, 2017

Subject: 2017-18 Employment & Human Services Community Services Bureau Planning Calendar

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**RECOMMENDATION(S):**

ACCEPT Employment & Human Services Department Community Services Bureau 2017-2018 Planning Calendar, as recommended by the Employment and Human Services Director.

**FISCAL IMPACT:**

None.

**BACKGROUND:**

Head Start Performance Standard 1302.101 Management System mandates that the Head Start grantee develop a plan for program operations and that this plan be reviewed and approved by the Head Start governing body. The Board of Supervisors is Contra Costa County Head Start's governing body.

This board order accepts the 2017-2018 planning calendar for the Community Services Bureau, covering milestones for various Head Start and Community Action programs for the year. The planning calendar was approved by the Head Start Policy Council on May 17, 2017.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **06/13/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor

Candace Andersen, District II Supervisor

Diane Burgis, District III Supervisor

Karen Mitchoff, District IV Supervisor

Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 13, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stephanie Mello, Deputy

Contact: CSB (925) 681-6304

cc: Carolyn Nguyen, Katherine Mason, Cassandra Youngblood

**CONSEQUENCE OF NEGATIVE ACTION:**

If not accepted, Department will not be in compliance with Head Start regulations.

### CHILDREN'S IMPACT STATEMENT:

The Employment & Human Services Department Community Services Bureau supports three of Contra Costa County's community outcomes - Outcome 1: "Children Ready for and Succeeding in School," Outcome 3: "Families that are Economically Self-sufficient," and, Outcome 4: "Families that are Safe, Stable, and Nurturing." These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.

### ATTACHMENTS

2017-18 CSB Planning Calendar