



**Contra  
Costa  
County**

To: Board of Supervisors  
From: William Walker, M.D., Health Services  
Date: July 11, 2017

Subject: Cancel position and increase hours of another position in the Health Services Department.

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**RECOMMENDATION(S):**

ADOPT Position Adjustment Resolution No. 22101 to cancel one vacant permanent 20/40 hour Registered Nurse position #8260 and increase the hours of one (1) permanent part-time Registered Nurse (VWXG) position #10605 at salary grade L32-1880 (\$8,305-\$10,372) from 20/40 to 40/40 hours in the Health Services Department. (Represented)

**FISCAL IMPACT:**

Upon approval, this action has an annual cost savings of approximately \$44,181 with pension and benefits savings estimated at \$22,463 included.

**BACKGROUND:**

The Contra Cost Health Plan's Authorization/Utilization Management Unit is increasing the position hours of Registered Nurse position #10605 to meet regulatory time frames. Due to the lack of adequate staffing, the department is struggling in meeting the turnaround time frame required by the recent California Department of Health Care Services (DHCS) and California Department of Managed Health Care (DMHC) audits. Therefore, the department is requesting that Registered Nurse part-time (20/40) position #8260 to be canceled in order

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **07/11/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 11, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Shelanda Adams,  
925-957-5263

cc:

to have one permanent full-time Registered Nurse position #10605.

**CONSEQUENCE OF NEGATIVE ACTION:**

If this action is not approved, the Health Plan Authorization/Utilization Management Department may not meet the turnaround time frame required by the recent California Department of Health Care Services (DHCS) and the California Department of Managed Health Care (DMHC) audits.

**ATTACHMENTS**

P300 No. 22101 HSD