

To: Board of Supervisors

From: John Kopchik, Director, Conservation & Development Department

Date: June 6, 2017

Subject: Contract Amendment with Goodwin Consulting Group

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to execute a contract amendment with Goodwin Consulting Group, to extend the term from June 30, 2017 through June 30, 2020 with no change to the payment limit of \$200,000, to allow the contractor to continue to provide consulting services on Annual Special Tax Administration of Contra Costa County Community Facilities District No. 2001-1 (Norris Canyon Estates).

FISCAL IMPACT:

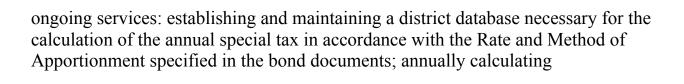
None to County General Fund. Costs are covered by a special tax on property owners within Contra Costa County Community Facilities District 2001-1 (Norris Canyon Estates).

BACKGROUND:

On June 5, 2001, the Board approved Resolutions creating Contra Costa County Community Facilities District No. 2001-1 (Norris Canyon Estates) and authorizing a special tax to pay for the debt service on the issuance of tax-exempt bonds. Proceeds from the bond issuance were used to finance street and utility improvements along Norris Canyon Road. A Special Tax Consultant is required to properly administer the tax and provide the following

✓ APF	PROVE	OTHER
▼ RECOMMENDATION OF CNTY ADMINISTRATOR		
Action of Board On: 06/06/2017 ✓ APPROVED AS RECOMMENDED ☐ OTHER		
Clerks Notes:		
VOTE OF SUPERVISORS		
AYE: ABSENT:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor John Gioia, District I	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown. ATTESTED: June 6, 2017 David Twa, County Administrator and Clerk of the Board of Supervisors
	Supervisor	y: Rolanda Hartfield, Deputy
Contact: Kara Douglas		

925-674-7888



BACKGROUND: (CONT'D)

the special tax and enrolling it on the property tax roll; acting as primary contact on all inquiries from appraisers, title companies and property owners; preparing annual assessment related reports, including those required to comply with the Local Agency Special Tax and Bond Accountability Act; preparing annual continuing disclosure reports to meet the requirements of Securities Exchange Commission (SEC) Section 15c2-12, continuing disclosure to National Recognized Municipal Securities Repositories (NRMSR) Government Code Section 53359.5, continuing disclosure to California Debt and Investment Advisory Commission (CDIAC) and Government Code Section 53340.2, and property specific reports prepared for individuals on request. The contract has a payment limit of \$200,000 over a 20- year life (approximately \$8,500 per year plus inflation adjustments. The Term of the original contract also allows options to renew every three (3) years until Bond maturity, unless sooner terminated as provided herein. This amendment will allow Contractor to continue to provide the services to June 30, 2020.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract amendment is not approved, administration of the Community Facilities District will not occur.