



**Contra
Costa
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: June 13, 2017

Subject: Delta Personnel Services, Inc. DBA Guardian Security Agency, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Delta Personnel Services, Inc, dba Guardian Security Agency in an amount not to exceed \$357,110 to provide security guard service for the period July 1, 2017 through June 30, 2018.

FISCAL IMPACT:

\$357,110: \$140,000 Employment and Human Services Administrative Overhead; \$217,110 Community Services Bureau (4% County, 49% State, 47% Federal)

BACKGROUND:

The Employment and Human Services Department (EHSD) maintains an agreement with the County Health Services Department to provide personnel security officers (PSOs) at several EHSD locations. EHSD through a contract with Delta Personnel Services, Inc., DBA Guardian Security Agency (Guardian) provides security personnel services at EHSD location when PSOs are unavailable due to vacation schedules, illness, alternative work schedules, for night and social occasion events. Guardian provides contingency security services to EHSD locations.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **06/13/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 13, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Rolanda Hartfield, Deputy

Contact: Elaine Burres,
313-1717

cc:

Upon request from EHSD, Guardian will provide security services

BACKGROUND: (CONT'D)

to perform temporary and unanticipated security related services to safeguard equipment and property, prepare reports, conduct visual checks of areas in and around EHSD suites, monitor and respond at the requests of staff regarding unauthorized visitors to insure the safety of visitors and employees at EHSD locations.

CONSEQUENCE OF NEGATIVE ACTION:

County building sites, property, and staff would not have security and safety mechanisms in place.