



**Contra
Costa
County**

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: October 17, 2017

Subject: Add One Permanent Full-Time Graphic Designer Position in the Health Services Department

RECOMMENDATION(S):

Adopt Position Adjustment Resolution No. 22095 to add one (1) full-time Graphic Designer (5HWB) (represented) position at salary plan and grade ZM5-1190 (\$3,873 - \$4,708) in the Health Services Department.

FISCAL IMPACT:

Upon approval, there is an annual cost of approximately \$95,369, which includes estimated pension costs of \$19,473. The cost will be offset with budgeted funds from the County's General Fund (33%) and Third Party Funding (67%) from several divisions within Health Services.

BACKGROUND:

The Health Services Department is requesting to add one Graphic Designer position to its Community Education and Information (CEI) Unit within the Public Health Division. The CEI Unit is currently using a temporary agency employee to complete the necessary work. A full-time permanent Graphic Designer position is needed to provide ongoing generation of public information and related media activities for several divisions in the Health Services Department.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **10/17/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 17, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Melissa Carofanello,
(925) 957-5248

By: June McHuen, Deputy

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Health Services Department will not have adequate staffing to meet the demand of the increasing and ongoing need for the distribution of public information and other media related activities.

ATTACHMENTS

P300 No. 22095 HSD