To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: May 23, 2017

Subject: Lease with Ray Morgan Co. for a Canon Vario Print Press

Contra Costa County

RECOMMENDATION(S):
APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute, on behalf of the Public Works Director, a Blanket Purchase Order with Ray Morgan Company, in the amount of $340,000 for a Canon Vario Print 6160 Press, for the period June 1, 2017 to May 31, 2022, Countywide.

FISCAL IMPACT:
The cost of printing is initially charged to the General Fund but recovered through charges to the County departments. Print and Mail Services is a zero net County cost operation.

BACKGROUND:
The Canon Vario Print 6160 Press will replace the expired lease of the Xerox Nuvera 144 at a cost savings of $729 per month. Ray Morgan Company was selected because they are the largest local independent Canon Dealer with extensive local service staff and parts supplies. Ray Morgan will lock the lease rate and black click charge for the term of the contract. This Print Press is the only machine on the market that prints both sides of a sheet of paper at the same time, which saves time and money.

☑ APPROVE   ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR   ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **05/23/2017**   ☑ APPROVED AS RECOMMENDED   ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor

Candace Andersen, District II Supervisor

Diane Burgis, District III Supervisor

Karen Mitchoff, District IV Supervisor

Federal D. Glover, District V Supervisor

Contact: Marie Estrada 925. 646-5515

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: May 23, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stephanie Mello, Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

If this request is not approved, costs for printing may increase.

ATTACHMENTS

Proposal