



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: May 23, 2017

Subject: Workforce Development Board of Contra Costa County and One Stop America's Job Center of California
Partners Memorandum of Understanding

RECOMMENDATION(S):

APPROVE the non-financial Memorandum of Understanding, including mutual indemnification language, between the Workforce Development Board of Contra Costa County and the One Stop America's Job Center of California partners and AUTHORIZE the Chair, Board of Supervisors to sign the memorandum.

FISCAL IMPACT:

None

BACKGROUND:

In accordance with the intent and requirement of Workforce Innovation and Opportunity Act (WIOA), the Governor through the State Workforce Development Board coordinated through local core programs to submit a unified State plan. The content of the plan reflects the collective thinking of agencies and partners involved in the planning process. In keeping with the the themes of system alignment, joint planning, and collaboration, the State Plan will be reviewed and approved at the federal level by both the Department of Labor and the Department of Education. Collaboration is imperative at the local level centers on the America's Job Center of California (AJCC) system which must serve as an all-inclusive

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **05/23/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: May 23, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Elaine Burres,
313-1717

cc:

access point to education and training programs that

BACKGROUND: (CONT'D)

provide demand-driven skills attainment, especially for those with barriers to employment.

The critical component of the successful implementation of the local level is a well-articulated Memorandum of Understanding (MOU). Local Boards, with the agreement of the chief elected official, are responsible for entering into a MOU with each of the AJCC partners that outlines the operation of the overarching One Stop delivery system.

The purpose of the MOU is to establish a cooperative relationship between the Workforce Development Board of Contra Costa County (WDB) and its partners in the local AJCC system. The MOU serves to establish the framework for providing services to employers, employees, job seekers, and others needing workforce services.

CONSEQUENCE OF NEGATIVE ACTION:

Cooperative working relationships and County One Stop operational requirements could be jeopardized.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

ATTACHMENTS

WDB AJCC MOU