



**Contra  
Costa  
County**

To: Board of Supervisors  
From: John Kopchik, Director, Conservation & Development Department  
Date: May 23, 2017

Subject: Contract Amendment with Circlepoint to Prepare an Environmental Impact Report for the Ball Estates Subdivision (SD13-9338)

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to execute a contract amendment with Circlepoint, to extend the term from December 31, 2017 through June 30, 2018, and increase the payment limit by \$30,905 to a new payment limit of \$191,895 to provide continued service to complete the Environmental Impact Report for the Ball Estate Subdivision.

**FISCAL IMPACT:**

No impact to the General Fund. The cost for preparing the environmental impact report is paid by the project applicant.

**BACKGROUND:**

The Department of Conservation and Development (DCD) received an application from Camille Avenue, LLC, and Camille Ironwood Properties, LLC, requesting approval of a Major Subdivision for the "Ball Estate" Residential Project (County File #SD13-9338). The Department of Conservation and Development determined that this project required the preparation of an Environmental Impact Report pursuant to the California Environmental Quality Act. The County awarded a contract to Circlepoint (Contract #C49463), who is

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **05/23/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: May 23, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Rolanda Hartfield, Deputy

Contact: Jennifer Cruz, (925)  
674-7790

cc:

currently preparing the document. Analysis of one additional staging area for the project needs to be conducted and incorporated into the document. As a result, an increased expenditure limit of \$30,905 and extended contract term are needed in order to complete the remaining tasks for the environmental review.

CONSEQUENCE OF NEGATIVE ACTION:

If the contract amendment is not approved, the DCD will be unable to complete the environmental review for the pending land development application.