



**Contra
Costa
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: April 25, 2017

Subject: 2017 Head Start Self-Assessment Report and Corrective Action Plan

RECOMMENDATION(S):

ACCEPT and APPROVE the 2017 program year annual Head Start self-assessment and corrective action plan as submitted and as recommended by Employment & Human Services Director.

FISCAL IMPACT:

None.

BACKGROUND:

The Head Start Act of 2007 (Section 641A (g)(1)(2)(B)) requires Board approval of the Head Start Grantee corrective action plan in response to the annual self-assessment completed by the Department. During the period of March 6, 2017 through March 10, 2017, the Community Services Bureau completed the required self-assessment wherein internal processes were examined and evaluated for efficacy. The Head Start Performance Standards [CFR 1302.102(b)(2)(i-iii)] requires that the Board of Supervisors approve the program's corrective action plan once all of the corrections have been certified by program staff.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/25/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor

Candace Andersen, District II
Supervisor

Diane Burgis, District III
Supervisor

Karen Mitchoff, District IV
Supervisor

Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 25, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stephanie Mello, Deputy

Contact: C. Nguyen, (925)
681-6304

cc: Carolyn Nguyen, Cassandra Youngblood

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, Department will not be able to submit required documents to federal agency.

CHILDREN'S IMPACT STATEMENT:

The Employment & Human Services Department Community Services Bureau supports three of Contra Costa County's community outcomes - Outcome 1: "Children Ready for and Succeeding in School," Outcome 3: "Families that are Economically Self-sufficient," and, Outcome 4: "Families that are Safe, Stable, and Nurturing." These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.

ATTACHMENTS

2017 HS Self Assessment Report