



**Contra
Costa
County**

To: Board of Supervisors
From: William Walker, M.D., Health Services
Date: August 1, 2017

Subject: Cancel one Clerk – Senior Level and one Home Economist and add one Public Health Program Specialist I positions in Health Services Department

RECOMMENDATION(S):

Adopt Position Adjustment Resolution No. 22121 to add one permanent full time Public Health Program Specialist I (VBSD) position at salary level ZA5-1602 (\$5,655 - \$6,873), cancel one vacant permanent full time Clerk – Senior Level position #6279 at salary level 3RX-1033 (\$3,210 - \$4,100) and cancel one vacant permanent full time Home Economist position #13893 at salary level TC5 - 1430 (\$4,521 - \$5,495) in the Health Services Department. (Represented)

FISCAL IMPACT:

Upon approval, there will be an annual cost savings of approximately \$59,556, which includes estimated pension cost savings of \$11,597.

BACKGROUND:

The Health Services Department is requesting to cancel a vacant Clerk – Senior Level position and a vacant Home Economist position, and add a Public Health Program Specialist I position for its Public Health Division's Women, Infant and Children (WIC)

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **08/01/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 1, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Melissa Carofanello -
925-957-5248

By: June McHuen, Deputy

cc:

Program.

BACKGROUND: (CONT'D)

As part of WIC's reorganization, one of the primary goals is to establish a site manager for each of their four sites located in Richmond, Concord, Pittsburg and Brentwood. This requested Public Health Program Specialist I will complete the management component of the reorganization. The Department has determined the Clerk-Senior and Home Economist positions are no longer necessary and the Public Health Program Specialist I classification would better serve the organizational and programmatic needs of its Women, Infant and Children Program.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Public Health Division will not have adequate staff to effectively administer the Women, Infant and Children (WIC) Program which is necessary to meet the needs of the clients and their families.

CHILDREN'S IMPACT STATEMENT:

ATTACHMENTS

P300 No. 22121 HSD