



**Contra
Costa
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: April 25, 2017

Subject: BBVA Compass Foundation grant funding

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, on behalf of the Workforce Development Board, Small Business Development Center, to apply for and accept grant funding in an amount not to exceed \$5,000 from BBVA Compass Foundation to support SBDC operating expenses including a robust data collection and tracking system for the period July 1, 2017 through June 30, 2018.

FISCAL IMPACT:

County would receive grant funding in an amount not to exceed \$5,000 from BBVA Compass Foundation. (No County match)

BACKGROUND:

The mission of the Small Business Development Center (SBDC) is to promote business growth, job creation and retention. SBDC will target low-to-moderate income residents prioritizing service to those with barriers to employment, including military veterans, youth, and the disabled.

Asset creation and development is key to wealth accumulation in our society. Businesses of

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/25/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 25, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Rolanda Hartfield, Deputy

Contact: Elaine Burres,
313-1717

cc:

any size are an asset with tremendous potential to build equity. As recognized experts in the field, the Contra Costa SBDC supports

BACKGROUND: (CONT'D)

entrepreneurs to start and grow sustainable businesses.

SBDC collects client and service data including revenue and business milestones on a continual basis. Business development, service support achievements, and demographic information are recorded in a data management program specifically developed for Small Business Administration (SBA) funded programs. The results are reported to SBA and other funding sources on a quarterly or semi-yearly basis. The data collection and reporting system is continually improved with more powerful tools to track and report of service delivery, outcomes, and the impact on the low-to-moderate income population and community.

CONSEQUENCE OF NEGATIVE ACTION:

SBDC would not be able to fully support and maintain current general operating systems for data collection and reporting requirements.

CHILDREN'S IMPACT STATEMENT:

Not applicable.