



**Contra
Costa
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: April 18, 2017

Subject: Authorize Purchasing Agent to Issue Purchase Order

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Employment and Human Services Department (EHSD), to execute a purchase order with R-Computer, Inc., in the amount not to exceed \$106,467 to procure 40 network printers to replace existing printers in the department's district offices and 125 mobile printers to be utilized to equip the department's new mobile workforce for the period of April 15, 2017 through June 30, 2017. (10% County; 48% State; 42% Federal)

FISCAL IMPACT:

\$106,467: 100% Administrative Overhead (10% County; 48% State; 42% Federal)

BACKGROUND:

New computer printers are needed to replace existing printers in the Employment and Human Services Department's (EHSD) district offices and to be utilized to equip the department's new mobile workforce. These printers will provide scanning capabilities to EHSD's existing field staff as well as enable the department to expand it's services to the community.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **04/18/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor

Candace Andersen, District II
Supervisor

Diane Burgis, District III
Supervisor

Karen Mitchoff, District IV
Supervisor

Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 18, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Rolanda Hartfield, Deputy

Contact: V. Kaplan, 3-1514

cc:

CONSEQUENCE OF NEGATIVE ACTION:

The Employment and Human Services Department will not be able to replace older printers in the district offices and provide printers to the new mobile workforce.