



**Contra
Costa
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: April 25, 2017

Subject: Management Services Consultant

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Kevin Blatter DBA Delta Bay Consulting in an amount not to exceed \$298,700 for management consulting services the period July 1, 2017 through June 30, 2018.

FISCAL IMPACT:

\$298,700: Administrative Overhead (10% County, 48% State, 42% Federal)

BACKGROUND:

Contracted services to include, but not limited to strategic planning; monitoring the ongoing status of the Employment and Human Services Department (EHSD) initiatives; review Information Technology projects; analyze business practices development; assist in the implementation of a system of measuring & reporting the average caseload per worker and determining staffing level needs; provide training and guidance to various levels of staff indicated through specific projects by the EHSD Director.

CONSEQUENCE OF NEGATIVE ACTION:

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/25/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 25, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Rolanda Hartfield, Deputy

Contact: Elaine Burres,
313-1717

cc:

Strategic planning processes and management consulting services would not be available.