



**Contra
Costa
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: March 28, 2017

Subject: Authorize Purchasing Agent to Issue Purchase Order

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Employment and Human Services Department (EHSD), Information Technology Unit, a purchase order with OmniPro Systems, Inc. of San Francisco in an amount not to exceed \$179,170 to procure 700 computer drives and power supplies to upgrade EHSD's fleet of desktop personal computers for the period March 15, 2017 through June 30, 2017. (10% County; 48% State; 42% Federal)

FISCAL IMPACT:

\$179,170: 100% Administrative Overhead (10% County; 48% State; 42% Federal)

BACKGROUND:

With purchasing computer equipment to upgrade the department's fleet of desktop personal computers (refurbishing older computers that still have expendable life), Employment and Human Services Department (EHSD) will produce more usable personal computers (PCs) at a lower cost than purchasing brand new PCs.

In accordance with Administrative Bulletin No. 611.0, County Departments are required to

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **03/28/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: Candace Andersen, District
II Supervisor
Diane Burgis, District III
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District
V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 28, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Rolanda Hartfield, Deputy

Contact: V. Kaplan, 3-1514

cc:

get Board approval for single item purchases greater than \$100,000.

CONSEQUENCE OF NEGATIVE ACTION:

Without the additional computer equipment to refurbish older personal computers (PCs), Employment and Human Services Department (EHSD) would have to purchase additional PCs.