



Contra  
Costa  
County

To: Board of Supervisors  
From: Julia R. Bueren, Public Works Director/Chief Engineer  
Date: March 28, 2017

Subject: ADOPT Resolution of Initiation ordering the preparation of an Engineer's Report for Countywide Landscaping District AD 1979-3 Fiscal Year 2017/18.

**RECOMMENDATION(S):**

ADOPT Resolution No. 2017/107 of Initiation ordering the preparation of an Engineer's Report and related proceedings for levy and collection of assessments for Countywide Landscaping District AD 1979-3 (LL-2) Fiscal Year 2017/2018, as recommended by the Public Works Director, Countywide.

**FISCAL IMPACT:**

100% Countywide Landscaping District AD 1979-3 (LL-2) Funds.

**BACKGROUND:**

The proposed assessments for the Countywide Landscaping District 1979-3 (LL-2) are for the purpose of maintaining existing facilities within the various benefit zones. The existing Countywide Landscaping District contains thirty (30) zones comprised of frontage and median landscaping, pedestrian bridges, parks and recreational facilities installed by developers in conformance with their Conditions of Approval.

The Landscaping and Lighting Act of 1972 requires that an updated Engineer's Report be

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/28/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: Candace Andersen, District II  
Supervisor  
Diane Burgis, District III  
Supervisor  
Karen Mitchoff, District IV  
Supervisor  
Federal D. Glover, District V  
Supervisor

ABSENT: John Gioia, District I  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 28, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Victoria Skerritt, (925)  
313-2272

cc:

prepared to set assessment rates each fiscal year. In addition,

### BACKGROUND: (CONT'D)

any new benefit zones or annexations of additional property into an existing benefit zone also require an Engineer's Report to be generated.

The Fiscal Year 2017/18 assessments in the Countywide Landscaping District 1979-3 (LL-2) will be based on information in the Final Engineer's Report for Fiscal Year 2017/18 tax roll. Assessments are calculated by considering all anticipated expenditures for maintenance, utilities and administration. Any excess dollars from previous fiscal years are carried over to current reports and the assessment amounts are adjusted accordingly. The assessment rates may or may not change from fiscal year to fiscal year, dependent upon improvements and maintenance to be performed, and cannot exceed the maximum amount set when the benefit zone was originally formed, plus an annual cost of living adjustment, if applicable.

The amounts that will be proposed to be assessed for the Fiscal Year 2017/18 tax year, in accordance with the Landscaping and Lighting Act of 1972, will be presented in the Preliminary and Final Engineer's Reports which will be filed with the Board of Supervisors in May and June 2017, respectively, and a noticed public hearing will be held.

### CONSEQUENCE OF NEGATIVE ACTION:

Without Board of Supervisors' approval there would be no initiation of the process to prepare the Engineer's Report and to assess levies for the Countywide Landscape District AD 1979-3 (LL-2) for Fiscal Year 2017/18 and thus funds would not be available to maintain the landscaping and other improvements in the landscaping zones throughout the County.

### ATTACHMENTS

Resolution No. 2017/107