



Contra  
Costa  
County

To: Board of Supervisors  
From: Julia R. Bueren, Public Works Director/Chief Engineer  
Date: April 18, 2017

Subject: APPROVE a Contract Amendment with Matrix HG, Inc.

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with Matrix HG, Inc., to increase the payment limit from \$2,300,000, to a new payment limit of \$5,000,000, to provide heating, ventilation and air conditioning services, with no change to the original term of December 1, 2014 through November 30, 2017, Countywide.

**FISCAL IMPACT:**

This cost is to be funded through Facilities Services budgets -100% General Fund

**BACKGROUND:**

Public Works Facilities Services is responsible for maintaining the heating, ventilation and air conditioning systems at all County facilities. The County does not currently have enough staff to complete the amount of maintenance this commodity requires. As bid, on BidSync #1409-104, Matrix HG, Inc., was the lowest responsible and responsive vendor, and will become one of the primary vendors for scheduled heating, ventilation and air conditioning

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- APPROVE  OTHER
  - RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE
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Action of Board On: **04/18/2017**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

- AYE: John Gioia, District I Supervisor
- Candace Andersen, District II Supervisor
- Diane Burgis, District III Supervisor
- Karen Mitchoff, District IV Supervisor
- Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 18, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Rolanda Hartfield, Deputy

Contact: Stan Burton 925.  
313-7077

cc:

maintenance and emergency repair. Due to several uncommon heating and air conditioning situations, the original dollar amount has been exhausted. Facilities Services is requesting the dollar amount be amended.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract amendment is not approved, sublet heating, ventilation and air conditioning services will not be performed.