



**Contra
Costa
County**

To: Board of Supervisors
From: William Walker, M.D., Health Services
Date: March 28, 2017

Subject: Add one Health Services Administrator Level C and cancel one Development Center Director in Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22049 to add one Health Service Administrator Level C (VANH) position at salary level ZB2 - 1723 (\$6,567 - \$7,616) and cancel vacant Development Center Director (VBGA) position #8749 at salary level ZB5-1759 (\$6,606 - \$8,029) in the Health Services Department. (Represented)

FISCAL IMPACT:

Upon approval, there is an annual cost of approximately \$6,656, which includes estimated pension costs of \$1,607. The entire cost will be completely offset with Whole Person Care Pilot Program revenues. (100% Whole Person Care Pilot Program)

BACKGROUND:

The Health Services Department is requesting to cancel one Development Center Director and add one Health Services Administrator Level C. The newly created Health Services Administrator Level C position would plan, coordinate and direct the administrative operations, including personnel and budget activities, as well as develop policies and procedures for the Public Health Division Administration. Health Services Department has determined the more appropriate classification to perform the duties and responsibilities

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **03/28/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: Candace Andersen, District II
Supervisor
Diane Burgis, District III
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 28, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Rolanda Hartfield, Deputy

Contact: Melissa Carofanello -
925-957-5248

cc:

associated with the management and administration of the Public Health Division Administration would be better suited with the classification of Health Services Administrator Level C.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Health Services Department will not have the appropriate classification and level of staffing for its Public Health Division's Administration.

ATTACHMENTS

P300 No. 22049 HSD