



**Contra
Costa
County**

To: Board of Supervisors
From: William Walker, M.D., Health Services
Date: March 28, 2017

Subject: Add and cancel positions in the Health Services Department.

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22045 to add one (1) permanent full-time Health Services Information Technology Manager (LBFA) position at salary grade ZB5-2093(\$8,841-\$10,747) and cancel vacant permanent full-time Information Systems Manager I (LTNA) position #12357 at salary grade ZA5-1884 (\$7,188-\$8,738) in the Health Services Department. (Represented)

FISCAL IMPACT:

Upon approval, this action has an annual cost of \$20,424, with an estimated pension cost of \$4,932 included. The position and additional costs would be entirely funded by Hospital Enterprise Fund I.

BACKGROUND:

Contra Costa County Health Services (CCHS) Information Technology (IT) Unit is requesting to add one (1) Health Services Information Technology Manager position to lead the Clinical Training Group. This group's scope of responsibility has grown from purely focusing on training the ccLink applications installed in July 2012, to all information technology clinical applications, thereby increasing the number and complexity of the

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **03/28/2017** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: Candace Andersen, District II
Supervisor
Diane Burgis, District III
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 28, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

Contact: Shelanda Adams,
925-957-5263

cc:

applications being taught. Additionally,

BACKGROUND: (CONT'D)

the number of staff has increased to accommodate the increased training requirements to where the scope of responsibility is more aligned with that of a Health Services Information Technology Manager. The Department is canceling vacant Information Systems Manager I position #12357 as it is no longer meeting the operational needs of the Health Services Information Technology Department.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Clinical Training Group within Information Technology will not have adequate supervision.

ATTACHMENTS

P300 No. 22045 HSD