



**Contra
Costa
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: March 21, 2017

Subject: Authorize Purchasing Agent to Issue Purchase Order

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Employment and Human Services Department, Information Technology Unit, a purchase order with OmniPro, Inc. of San Francisco in an amount not to exceed \$477,515 to procure 281 laptops over the period February 15, 2017 through June 30, 2017. (10% County; 48% State; 42% Federal)

FISCAL IMPACT:

\$477,515: 100% Administrative Overhead (10% County; 48% State; 42% Federal)

BACKGROUND:

The Employment and Human Services Department (EHSD), Information Technology Unit (IT), will be replacing 250 laptops based on need to support Windows 7 and beyond for field social workers that make in-home visits to clients and 31 laptops for EHSD staff for training purposes. The laptops for the field social workers were chosen to provide portability and performance, facilitating staffs access to systems remotely. Because EHSD's training needs have outgrown existing facilities, the training laptops, along with existing WIFI technology, enable conference rooms to be set up as training facilities upon demand.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/21/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: Candace Andersen, District II
Supervisor

Diane Burgis, District III
Supervisor

Federal D. Glover, District V
Supervisor

ABSENT: John Gioia, District I
Supervisor

Karen Mitchoff, District IV
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 21, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Rolanda Hartfield, Deputy

Contact: V. Kaplan, 3-1514

cc:

These laptops were chosen to provide performance

BACKGROUND: (CONT'D)

and are larger screen size to optimize the training experience.

In accordance with Administrative Bulletin No. 611.0, County Departments are required to get Board approval for single item purchases greater than \$100,000.

CONSEQUENCE OF NEGATIVE ACTION:

The Employment and Human Services Department will not have laptops that support Windows 7 and beyond.

CHILDREN'S IMPACT STATEMENT:

None.