



**Contra  
Costa  
County**

To: Board of Supervisors  
From: William Walker, M.D., Health Services Director  
Date: February 14, 2017  
Subject: Appropriation Adjustment No. 5051

---

**RECOMMENDATION(S):**

Approve Appropriation and Revenue Adjustment No. 5051 authorizing increased appropriations for capital assets and revenue for the purchase of one (1) vehicle, in an amount not to exceed \$20,000, for Public Health's Tuberculosis (TB) Program which will be utilized to implement the Directly Observed Therapy TB services in Contra Costa County.

**FISCAL IMPACT:**

No impact on the General Fund. This action increases appropriation by \$20,000 (fully offset by revenue) for capital equipment purchase and the reduction of operating costs (employee mileage reimbursement).

**BACKGROUND:**

The Public Health's Tuberculosis Program currently employs Disease Intervention Technicians (DIT's) to ensure patients with TB are taking their medications in what is called 'Directly Observed Therapy' (DOT). The Disease Intervention Technicians drive to the patients and physically observe them taking their TB medications. Currently the TB

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **02/14/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 14, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Dan Peddycord,  
925-313-6712

program has two (2) County vehicles. However, on a daily basis three DIT's are doing the DOT work. Our practice is to rotate the use of the vehicles

### BACKGROUND: (CONT'D)

between the DIT's so every week there is at least one DIT who drives their own vehicle and is reimbursed for mileage. The employee mileage reimbursement expenses for FY 15-16 were \$7,000 and for 7/1/16 – 9/30/16 FY 16-17 year-to-date they total \$3,243. These operating expenses should be reduced with the purchase of an additional vehicle. The cost of a new vehicle is less than \$20,000 and it is anticipated that the savings in mileage reimbursement annually will more than cover that cost of the new vehicle over the life of the vehicle. Additionally, the accumulated depreciation of the new vehicle will be utilized at the time a replacement vehicle is needed.

### CONSEQUENCE OF NEGATIVE ACTION:

If this purchase is not approved, the Public Health TB Program will continue to incur higher than necessary operating costs (employee mileage reimbursements) in implementing the Directly Observed Therapy program.

### ATTACHMENTS

TC24/27 No. 5051 HSD