SIAI

Contra Costa County

To: Board of Supervisors

From: William Walker, M.D., Health Services

Date: March 7, 2017

Subject: Add one permanent full-time Clerk - Senior Level position in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22033 to add one permanent full-time Clerk – Senior Level (JWXC) at salary level 3RX-1033 (\$3,210 - \$4,100) in the Health Services Department. (Represented)

FISCAL IMPACT:

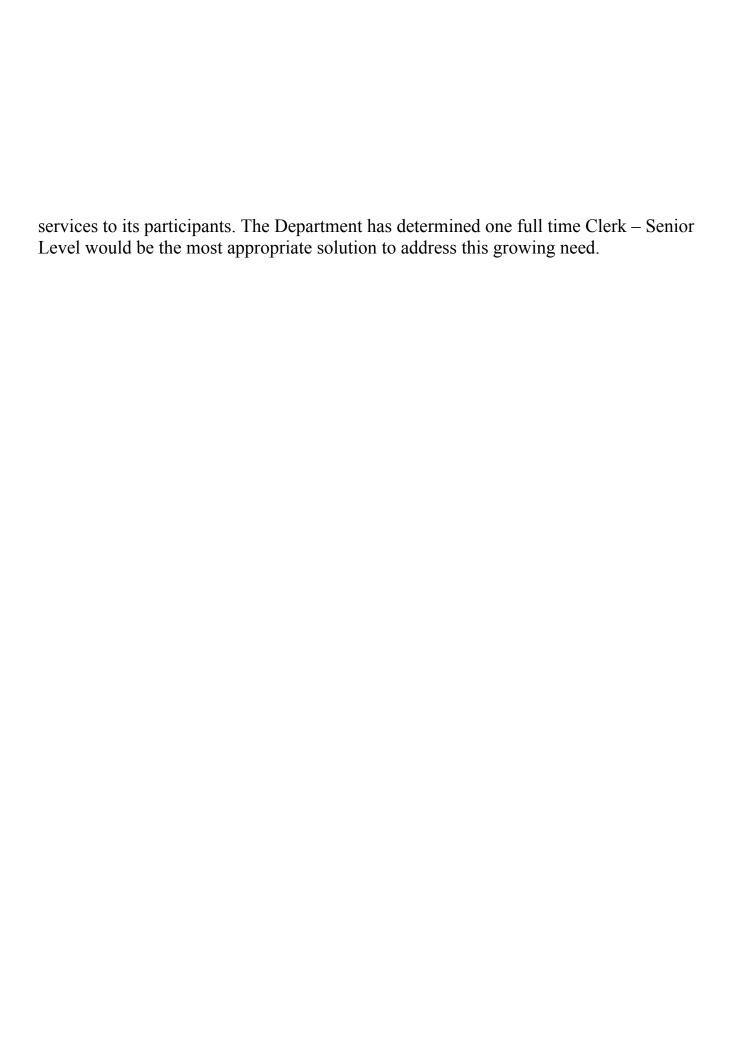
Upon approval, this will result in an annual cost of approximately \$85,467, which includes estimated pension costs of \$17,468. The cost will be entirely offset with budgeted Mental Health Services Act funds.

BACKGROUND:

The Health Services Department is requesting to add one full time Clerk – Senior Level to assist with the collection of data for evaluation in the Behavioral Health Division's Mental Health Services Act Program. Without the addition of this position Behavioral Health Division's Administration will not be able to provide the administrative support and data needed to adequately administer the Mental Health Services Act Program and provide

✓ APPROVE		OTHER
	COMMENDATION OF CNT ISTRATOR	Y RECOMMENDATION OF BOARD COMMITTEE
Action o	f Board On: 03/07/2017	APPROVED AS RECOMMENDED OTHER
Clerks Notes:		
VOTE OF S	SUPERVISORS	
AYE: ABSENT:	John Gioia, District I Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor Candace Andersen, District II Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown. ATTESTED: March 7, 2017 David Twa, County Administrator and Clerk of the Board of Supervisors
Contact: Melissa Carofanello -		By: Rolanda Hartfield, Deputy

925-957-5248



CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Health Services Department will not have the appropriate level of administrative staffing for its Behavioral Health Division's Mental Health Services Act Program.

CHILDREN'S IMPACT STATEMENT:

ATTACHMENTS

P300 No. 22033 HSD