



**Contra  
Costa  
County**

To: Board of Supervisors  
From: John Kopchik, Director, Conservation & Development Department  
Date: February 7, 2017

Subject: Clarification of Payment Limit for December 20, 2016, Board Order Item #C.51 with Cardno, Inc.

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**RECOMMENDATION(S):**

APPROVE clarification of Board action of December 20, 2016 (C.51), which authorized the Department of Conservation and Development (DCD) Director, or designee, to execute a contract amendment with Cardno, Inc., to extend the term of Contract #47772 from December 31, 2016 through December 31, 2018 for the completion of the environmental impact report (EIR) for the Shell Martinez Refinery's Greenhouse Gas Reduction Project (County File #LP14-2006), to reflect the correct payment limit of \$456,945 instead of \$434,521.

**FISCAL IMPACT:**

There is no impact to the General Fund. All application, environmental review, and project processing costs and fees are to be paid by the project applicant.

**BACKGROUND:**

On December 20, 2016, the Board approved DCD to execute a contract amendment (C.51) with Cardno, Inc to extend the contract term from December 31, 2016 to December 31 2018, with no change to the payment limit, for EIR services related to an application from Shell Oil Products U.S. (Shell) for a Land Use Permit for the Greenhouse Gas Reduction

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/07/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 7, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Rolanda Hartfield, Deputy

Contact: Gary Kupp (925)  
674-7799

cc:

Project (County File #LP14-2006) at its Martinez refinery. However, the December 20, 2016 Board Order incorrectly listed the payment limit at \$434,521. The correct payment limit of the Cardno, Inc. contract, as of December 20, 2016, is \$456,945, as an earlier contract amendment was approved by the Board on April 26, 2016 (C.27). The intent of this Board Order is to correctly reflect on record the payment limit of this contract, which is \$456,945 and not \$434,521.

CONSEQUENCE OF NEGATIVE ACTION:

If the clarification of payment limit is not approved, the Department will not be able to fulfill the contract payment obligations.

CHILDREN'S IMPACT STATEMENT:

None. This Board Order is to clarify the terms of a consultant's contract to prepare an environmental impact report and will not affect children's programs in the County.