



**Contra  
Costa  
County**

To: Board of Supervisors  
From: William Walker, M.D., Health Services  
Date: February 14, 2017

Subject: Add one permanent full-time Mental Health Community Support Worker II in the Health Services Department

**RECOMMENDATION(S):**

Adopt Position Adjustment Resolution No. 22028 to add one permanent full-time Mental Health Community Support Worker II (VQVB) at salary level TC5-0968 (\$3,018 - \$3,669) in the Health Services Department. (Represented)

**FISCAL IMPACT:**

Upon approval, there is an annual cost of approximately \$77,857.63, which includes estimated pension costs of \$15,630.54. The cost will be entirely offset with budgeted General Funds. (100% General Fund)

**BACKGROUND:**

The Health Services Department is requesting to add a Mental Health Community Support Worker II for its Conservatorship/Guardianship program. Conservatorship/Guardianship program recently underwent an audit from Office of the Inspector General Social Security Administration. One of the recommendations from this audit was a change in how the program processes and files for social security benefits on behalf of the program's clients. The Department has determined a full time Mental Health Community Support Worker II

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **02/14/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 14, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Melissa Carofanello -  
925-957-5248

By: Rolanda Hartfield, Deputy

cc:

would be the most appropriate classification to perform the filing portion duties within the process and fulfill the needs of this court mandated program.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Conservatorship/Guardianship Program of the Health Services Department will not have adequate staffing to meet the demand and volume of client care for those we serve.

ATTACHMENTS

P300 No. 22028 HSD