



Contra  
Costa  
County

To: Board of Supervisors  
From: Ed Woo, Chief Information Officer  
Date: February 7, 2017

Subject: Amend Contract with Mohammed A. Gaffar (dba Sierra Consulting) for Consulting and Programming Support

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Chief Information Officer, or designee, to execute a contract amendment, effective February 7, 2017, with Mohammed A. Gaffar (dba Sierra Consulting), to increase the payment limit by \$50,000 to a new payment limit of \$150,000 with no change in the term of September 1, 2015 through August 31, 2017, to provide continuing consulting and programming support services.

**FISCAL IMPACT:**

The entire cost is recovered from the user departments through DoIT's billing process.

**BACKGROUND:**

CalWIN has added a major new requirement that the PCL Print Stream format is changing to PDF Print Stream format. This contract is used to provide testing, analyzing, and troubleshooting of a number of Client Correspondence HP Exstream conversion issues.

In accordance with Administrative Bulletin 605, service contracts exceeding \$100,000 require the approval of the Board of Supervisors.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/07/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 7, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Rolanda Hartfield, Deputy

Contact: Ed Woo (925)  
383-2688

cc:

**CONSEQUENCE OF NEGATIVE ACTION:**

If the requested action is not approved, the user department will be without the support necessary to keep any CalWIN consortium client correspondence in production.