



Contra
Costa
County

To: Board of Supervisors
From: Melinda Cervantes, County Librarian
Date: January 17, 2017

Subject: Purchase Order for Library Furniture

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the County Librarian, a purchase order with Ross McDonald Co., Inc., in an amount not to exceed \$473,116 for library furniture and shelving for the San Ramon Library.

FISCAL IMPACT:

Library Fund.

BACKGROUND:

The City of San Ramon and the San Ramon Library community have been actively working on the process of updating the main San Ramon Library facility for many years. The City has been looking at ways to update the existing facility to make it more inviting, spacious, and usable for a population of all ages. In 2014, the City formed a San Ramon Library Working Group, composed of City staff, County Library staff, City Council members, members of the San Ramon Library Commission, members of the San Ramon Parks and Recreation Board, Foundation members, and an architectural firm. This group spent a year developing plans for a 3,500 square foot expansion of the second floor and a complete remodel of the first floor. Major improvements and changes will include a new technology

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **01/17/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 17, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Melinda Cervantes,
925-608-7700

By: Rolanda Hartfield, Deputy

cc:

zone, teen space, and Jazz listening rooms on the second floor, as well as an expandable community room through roll-top doors opening into the public space. The first floor will feature an updated Children's space, a dedicated Foundation sale area, and newly created study rooms. The City of San Ramon allocated \$4.24 million to the main phase of the construction process in May 2015.

BACKGROUND: (CONT'D)

The County's purchase of the furniture and shelving for the remodeled facility is consistent with the action taken by the Board of Supervisors on June 16, 2015. At that time, the Board authorized the County Librarian to employ the cost savings realized by the County during the time the library was closed to benefit the San Ramon Library. The furniture and shelving purchased by the County will be owned and maintained by the City of San Ramon.

CONSEQUENCE OF NEGATIVE ACTION:

If this Purchase Order is not approved, there could be a delay in the installation of furniture and additional shelving in the remodeled San Ramon Library.