



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services
Date: January 17, 2017

Subject: Add a permanent full-time Substance Abuse Program Manager position in Health Services Department

RECOMMENDATION(S):

Adopt Position Adjustment Resolution No. 22020 to add one permanent full-time Substance Abuse Program Manager (VHGE) at salary level ZA5-1750 (\$6,547 - \$7,958) in the Health Services Department. (Represented)

FISCAL IMPACT:

Upon approval, there is an annual cost of approximately \$154,542, which includes estimated pension costs of \$54,167. The cost will be entirely offset with budgeted Third Party funding. (100% Third Party revenues)

BACKGROUND:

The Health Services Department is requesting to add a Substance Abuse Program Manager for its Alcohol and Other Drugs Program which administers Substance Abuse Mental Health Works (SAMHWorks), a wellness to independence for CalWORKs recipients who are seeking treatment for substance abuse. Currently, the Alcohol and Other Drugs Program has a contractor administering (SAMHWorks) grant and would like to have a full time

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/17/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 17, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Melissa Carofanello -
925-957-5248

By: Rolanda Hartfield, Deputy

cc:

permanent employee to complete the necessary work. The Department has determined a full time Substance Abuse Program Manager would be appropriate classification to fulfill the needs of this program.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Alcohol and Other Drugs Program of the Health Services Department will not have adequate staffing to meet the demand and volume of client care for those we serve.

ATTACHMENTS

P300 No. 22020 HSD