



**Contra
Costa
County**

To: Board of Supervisors
From: John Kopchik, Director, Conservation & Development Department
Date: January 10, 2017

Subject: Contract with Community Housing & Development Corporation to Administer and Disburse Funding
Awarded to Selected Non-profits

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to execute a contract with Community Housing Development Corporation (CHDC), in an amount not to exceed \$117,000, to administer and disburse City and County approved mitigation fee funding to non-profit entities for community-based projects in the North Richmond area, for the period January 1 through June 30, 2017.

FISCAL IMPACT:

There will be no impact to the General Fund. The work performed under this contract is funded using North Richmond Mitigation Fee (NRMF) funding that is jointly administered by the County and the City of Richmond for the purpose of mitigating designated impacts resulting from the approval of use permits allowing expansion of the Bulk Material Processing Center (BMPC) located on the old West County Landfill in North Richmond. Both the County Board of Supervisors and Richmond City Council approved the use of this NRMF funding as well as the non-profit funding allocations for the selected projects as part of the NRMF Expenditure Plan for fiscal year 2016-17.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **01/10/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Rolanda Hartfield, Deputy

Contact: Demian Hardman
(925) 674-7826

cc:

BACKGROUND:

The County Board of Supervisors approved the 2016/2017 North Richmond Mitigation Fee (NRMF) Expenditure Plan on June 21, 2016, which was subsequently approved by the Richmond City Council in early July 2016. The Expenditure Plan allocates a total of \$120,000 within Strategy 9 for the administration and disbursement of funding to five (5) designated non-profit entities to complete proposed Community-Based Projects which were selected based on a funding request solicitation process that was conducted in early 2016.

The approved 2016/2017 NRMF Expenditure Plan allocates up to \$93,600 of the \$120,000 for disbursement to the five (5) non-profit entities, up to \$3,000 for County's contract administration, and up to \$23,400 for CHDC to assist the County with administering and disbursing allocated funding to selected non-profit entities. This contract authorizes payment to CHDC in an amount not to exceed \$117,000, which includes up to \$23,400 for reimbursement of costs incurred by CHDC to help administer funding plus up to \$93,600 for disbursement to the five (5) non-profit organizations awarded funding within Strategy 9.

CONSEQUENCE OF NEGATIVE ACTION:

The NRMF funding allocations approved by the County and City of Richmond could not be used as intended to pay the five (5) designated non-profit organizations or CHDC for the implementation of the selected Community Based Projects that would help address illegal dumping and blight in the North Richmond community.