Contra Costa County

To: Board of Supervisors

From: David O. Livingston, Sheriff-Coroner

Date: January 10, 2017

Subject: Purchase Order - National Food Group, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent, or designee to execute, on behalf of the Sheriff-Coroner, a blanket purchase order with National Food Group, Inc., in an amount to not exceed $250,000, to provide frozen/dry food and related items as needed for the West County, Martinez and Marsh Creek detention facilities for the period November 1, 2016 through October 31, 2017.

FISCAL IMPACT:

$250,000 maximum. 100% County General Fund; Budgeted.

BACKGROUND:

The vendor provides the Office of the Sheriff with opportunity buys, enabling the department to take advantage of last minute deals from manufacturers for cut rates on high quality bulk food items, such as frozen green beans, potato products and poultry items as needed by the three detention facilities to support the feeding program requirements of the inmate population. This vendor has no strict minimums which also makes it more convenient for ordering.

☑ APPROVE	☐ OTHER
☑ RECOMMENDATION OF CNTY ADMINISTRATOR	☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2017**   ☑ APPROVED AS RECOMMENDED   ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Rolanda Hartfield, Deputy

Contact: Liz Arbuckle, (925) 335-1529

cc: Liz Arbuckle,   Heike Anderson,   Tim Ewell

<u>CONSEQUENCE OF NEGATIVE ACTION:</u>

The Sheriff's Office will be unable to procure various food items for County adult detention facilities from the vendor.

<u>CHILDREN'S IMPACT STATEMENT:</u>

No impact.