



Contra
Costa
County

To: Board of Supervisors
From: Julia R. Bueren, Public Works Director/Chief Engineer
Date: January 10, 2017

Subject: APPROVE and AUTHORIZE a contract amendment with Plan B Works

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with Plan B Works, to extend the term from February 2, 2017 through January 9, 2018, and increase the payment limit by \$250,000, to a new payment limit of \$635,000, to assist in the creation of asset management decision support tools, Countywide.

FISCAL IMPACT:

100% General Fund

BACKGROUND:

On November 17, 2015, the Board of Supervisors approved a contract with Plan B Works for \$235,000 to provide business analysis services for the creation of asset management decision support tools. On August 9, 2016, the Board of Supervisors approved an amendment for \$150,000, primarily to account for two new deliverables that were not covered in the original contract's scope of work:

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Rolanda Hartfield, Deputy

Contact: Barry Schamach,
(925) 313-2185

cc:

BACKGROUND: (CONT'D)

1. A new application for transmittal of building cost data into the Finance system
2. A 5-year 'Capital Renewal Budget' for Contra Costa County-owned buildings

Significant work remains on these two new deliverables; in particular, the delivery of the 'Capital Renewal Budget', which is predicated upon Plan B Works conducting Facilities Condition Assessments (FCA's) with Facilities Maintenance staff. Every County-owned building will be subject to an FCA, during which each building's components will be reviewed for scheduled replacements and safety issues. The data from the FCA's will then be used as the basis for the Capital Renewal Budget. To date, FCA's have been completed on approximately one half of the County-owned buildings.

The Public Works Department requests the approval of this amendment to provide funding and time to complete the remaining business analysis required to create decision support software for asset management.

CONSEQUENCE OF NEGATIVE ACTION:

Without approval from the Board of Supervisors, key components of an Asset Management Solution will not be created, including the Capital Revenue Budget.