



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Julia R. Bueren, Public Works Director/Chief Engineer  
Date: December 20, 2016

Subject: Approve a Purchase Order and Lease Agreement for a Xerox iGen5 Color Copier

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute, on behalf of the Public Works Director, a fair market value lease agreement and purchase order with Xerox Corporation, in an amount not to exceed \$1,109,441, for the lease of a Xerox Color Press iGen5 digital printer including maintenance and supplies, for the period from January 1, 2017 through December 31, 2021, Countywide.

**FISCAL IMPACT:**

100% Department User Fees

**BACKGROUND:**

Print and Mail Services provides high-speed copying and printing for departments. The Xerox Color Copier iGen5 will provide high-quality color prints at a reduced cost. The new agreement reduces the copy click charges almost in half compared to the existing Xerox Color Copier XP1000, at a savings of \$458,309 for 60 months. The iGen5 is a faster machine, allowing Print and Mail Services to better meet the department's urgent requests. It is a more robust color copier, which will reduce maintenance/repair down-time. The existing XP1000's maintenance/repair down-time is an average of 29 hours per month due

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **12/20/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I  
Supervisor  
Candace Andersen, District II  
Supervisor  
Mary N. Piepho, District III  
Supervisor  
Karen Mitchoff, District IV  
Supervisor

ABSENT: Federal D. Glover, District V  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 20, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stephanie Mello, Deputy

Contact: Marie Estrada (925)  
646-5515

cc:

to the volume of copying Print and Mail Services produces.

### BACKGROUND: (CONT'D)

Xerox will be cancelling the existing XP1000 lease of 24 remaining months in the amount of \$510,636 on PO 49916. Xerox will also be lowering the lease of the existing Nuvera 144 black ink copier at a savings of \$960.43 a month. This is a 60 month, fair market value lease for an amount not to exceed \$1,109,441.

### CONSEQUENCE OF NEGATIVE ACTION:

If this request is not approved, costs for copying services may increase.

### ATTACHMENTS

Xerox iGen5 Price Proposal