



**Contra
Costa
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: December 20, 2016

Subject: 2016 Head Start Delegate Agency Contract Amendment #1

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment & Human Services Department Director, or designee, to execute a contract amendment with First Baptist Church of Pittsburg, California, to increase the payment limit by \$36,798 to a new limit of \$2,089,154 for Head Start Delegate Agency childcare services, with no change to the term January 1, 2016 through December 31, 2016.

FISCAL IMPACT:

100% Federal funds / CFDA #93.600

Program is federally funded by U.S. Department of Health and Human Services, Administration for Children and Families (ACF).

County will fund \$2,089,154 from the ACF allocation; Contractor is responsible for the local, non-cash, in-kind match of \$522,289.

No pension costs.

33-499-45a

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **12/20/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Candace Andersen, District II
Supervisor
Mary N. Piepho, District III
Supervisor
Karen Mitchoff, District IV
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 20, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Federal D. Glover, District V
Supervisor

By: Stacey M. Boyd, Deputy

Contact: CSB (925) 681-6345

BACKGROUND:

On June 5, 2012, the Board approved and authorized submission of the Head Start Re-competition grant application to the U.S. Department of Health and Human Services, Administration for Children and Families (ACF) to continue the provision of Head Start services in Contra Costa County. The grant included the plan submitted by the County's Head Start Delegate Agency, First Baptist Church of Pittsburg, California. ACF awarded the County a five year operating grant, including County oversight of the Head Start Delegate Agency. The Board Order approved the 2016 Delegate Agency contract on December 15, 2015 (C.74).

The Department of Health and Human Services, Administration for Children and Families (ACF) granted a 1.8% Cost of Living Adjustment (COLA) for Head Start program in 2016 to increase the salaries of Head Start staff. The Board approved receipt of funds on June 7, 2016 (C.37). As a Delegate Agency of Head Start, First Baptist will receive a proportionate increase of 1.8% or \$36,798 to increase the salaries of its staff.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, contract will not be executed.

CHILDREN'S IMPACT STATEMENT:

The Employment & Human Services Department Community Services Bureau supports three of Contra Costa County's community outcomes - Outcome 1: "Children Ready for and Succeeding in School," Outcome 3: "Families that are Economically Self-sufficient," and, Outcome 4: "Families that are Safe, Stable, and Nurturing." These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.