



**Contra
Costa
County**

To: Board of Supervisors
From: David Twa, County Administrator
Date: January 17, 2017

Subject: Property Tax Administrative Cost Recovery

RECOMMENDATION(S):

1. RECEIVE the 2016-2017 report of the Auditor-Controller that contains the property tax-related costs of the Assessor, Tax Collector, Auditor and Assessment Appeals Board for the 2015-2016 fiscal year, as required by Resolution No. 97/129;
2. FIX March 7, 2017 at 9:30 a.m. for a public hearing on the determination of property tax administrative costs;
3. DIRECT the Clerk of the Board to notify affected local jurisdictions of the public hearing; and
4. DIRECT the Clerk of the Board to prepare and publish the required legal notice and make supporting documentation available for public inspection.

FISCAL IMPACT:

None. The report details the property tax-related costs of the County in fiscal year 2015-2016 in order to determine the amount of cost recovery in fiscal year 2016-2017. The determination of the property tax administrative costs will occur at the hearing on March 7, 2017.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/17/2017** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 17, 2017

Contact: Lisa Driscoll
(925) 335-1023

David Twa, County Administrator and Clerk of the Board of
Supervisors

By: , Deputy

cc: Robert Campbell, County Auditor-Controller

BACKGROUND:

In 1997, the Board of Supervisors adopted Resolution No. 97/129 which provides procedures for property tax administrative cost recovery. The recommended actions are necessary for implementation of Resolution No. 97/129 for the current fiscal year.

CONSEQUENCE OF NEGATIVE ACTION:

If the hearing is not set to consider and adopt the finding of property tax costs, the costs cannot be recovered, resulting in a loss of General Fund revenue in the current fiscal year.

CLERK'S ADDENDUM

CORRECTED to READ: RECEIVE the 2016-17 property tax administrative cost recovery report of the Auditor-Controller, Fix ~~March 7, 2017~~ February 14, 2017 at 9:30 a.m. for a public hearing on the determination of property tax administrative costs, and DIRECT the Clerk of the Board to notify affected local jurisdictions of the public hearing and to prepare and publish the required legal notice and make supporting documentation available for public inspection, as recommended by the County Administrator. _

ATTACHMENTS

2016-17 Property Tax Admin Report