



**Contra
Costa
County**

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: December 6, 2016

Subject: Purchase Order with SAMCLAR for IT Relocation

RECOMMENDATION(S):

Approve and authorize the Purchasing Agent, on behalf of the Health Services Department, to execute a Purchase Order with Sam Clar, in the amount of \$398,000 for furniture purchase at 2400 Bisso Lane relocation of the Information Technology (IT) Division, for the period from November 1, 2016 through January 30, 2017.

FISCAL IMPACT:

100% funding is included in the Hospital Enterprise Fund I Budget.

BACKGROUND:

Sam Clar has supplied needed furniture and installation for offices and other spaces to multiple Health Services Department (HSD) locations. The IT Division is relocating to 2400 Bisso Lane in Concord, and requires furniture and workstations to accommodate the 92 Field Technicians in the Division.

CONSEQUENCE OF NEGATIVE ACTION:

If this purchase order is not approved, the IT Division personnel will not have the furniture or workstations to perform their work efficiently. IT serves all of the HSD, and ensures the

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **12/06/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 6, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: David Runt,
925-335-8700

programs are up and running.

CHILDREN'S IMPACT STATEMENT:

Not applicable.