



Contra
Costa
County

To: Board of Supervisors
From: Julia R. Bueren, Public Works Director/Chief Engineer
Date: December 6, 2016

Subject: APPROVE and AUTHORIZE Advertisement for the Remodeling Project at 900 Ward Street, Martinez, for the District Attorney's Office (WH128B)

RECOMMENDATION(S):

(1) APPROVE the design and bid documents, including the plans and specifications, for the Remodeling of the 1st, 3rd, and 4th Floors at 900 Ward Street, Martinez, for the District Attorney's Office project.

(2) DETERMINE that the Project is a California Environmental Quality Act (CEQA), Class 1(a) Categorical Exemption, pursuant to Article 19, Section 15301(a) of the CEQA Guidelines, and DIRECT the Director of the Conservation and Development Department to file a Notice of Exemption with the County Clerk, and AUTHORIZE the Public Works Director to arrange for payment of a \$25 fee to the Department of Conservation and Development Department for processing and a \$50 fee to the County Clerk for filing the Notice of Exemption.

(3) AUTHORIZE the Public Works Director, or designee, to solicit bids to be received on or about January 12, 2017, and issue bid addenda, as needed, for clarification of the bid documents, provided the involved changes do not significantly increase the construction cost estimate.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **12/06/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor

Candace Andersen, District II
Supervisor

Mary N. Piepho, District III Supervisor

Karen Mitchoff, District IV Supervisor

Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 6, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Ramesh Kanzaria,
(925) 313-2000

By: Stacey M. Boyd, Deputy

cc:

(4) DIRECT the Clerk of the Board to publish, at least 14 calendar days before the bid opening date, the Notice to Contractors in accordance with Public Contract Code Section 22037, inviting bids for this project.

RECOMMENDATION(S): (CONT'D)

(5) DIRECT the Public Works Director, or designee, to send notices by email or fax and by U.S. Mail to the construction trade journals specified in Public Contract Code Section 22036 at least 15 calendar days before the bid opening.

FISCAL IMPACT:

100% General Fund.

BACKGROUND:

The purpose of the project is to renovate the District Attorney's Office, which is in need of additional office space. The 3rd floor law library will be converted into office space for law clerks and the 4th floor patio will be converted into cubicle offices. Currently, there is one shower and locker room for both sexes. A portion of the 1st floor copy room will be converted to provide an additional shower and locker room.

Plans and specifications for the project have been prepared for the Public Works Department by Kava Massih Architects. The construction cost estimate is \$710,000 and the general prevailing wage rates are on file with the Clerk of the Board of Supervisors and will be the minimum rates paid on this project.

CONSEQUENCE OF NEGATIVE ACTION:

If the project is not approved, the facility will be unable to meet the needs of existing staff.

ATTACHMENTS

CEQA Documents