



Contra
Costa
County

To: Board of Supervisors
From: Ed Woo, Chief Information Officer
Date: December 6, 2016

Subject: Add one Computer Operator I position

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 21992 to add one (1) Computer Operator I (LK7A) (represented) position at salary plan and grade TB5 1169 (\$3,683 - \$4,060) in the Operations Division of the Department of Information Technology.

FISCAL IMPACT:

The maximum cumulative annual impact is \$81,770. The cost of this position is already covered under the existing FY 16/17 budget (vacancy savings). DoIT charges for all services and these charges include revenue generated from non-general fund departments and other public agencies. These costs will be 100% offset from charges to user departments.

BACKGROUND:

The Operations Division is unable to adequately support the mainframe system with the current staffing level of six members in the unit. The mainframe system supports the Payroll, Budget, Finance, Courts, Cal Win, Public Works, Assessor, Human Resources, Retirement, and Tax Collector systems. Each of these systems are critical to the organization and any type of system outage will have major financial and operational impact to County

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **12/06/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 6, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Ed, Woo CIO,
925-383-2688

cc: Ed Woo

Departments and the County as a whole. The Operations Division is a nineteen hour operation, therefore, a staffing shortage can put

BACKGROUND: (CONT'D)

the entire operation at risk.

The addition of a Computer Operator I position to the unit will ensure that customer requirements are met, service level agreements are achieved, and DOIT will have flexibility in staff coverage.

CONSEQUENCE OF NEGATIVE ACTION:

If this request is not approved, the Operations Division will not be able to perform the daily processing which will have a severe negative impact to all County Departments.

ATTACHMENTS

P300 21992_Add Comp Operator I Position in DoIT