



**Contra
Costa
County**

To: Board of Supervisors
From: INTERNAL OPERATIONS COMMITTEE
Date: November 8, 2016

Subject: 2015/16 Small Business Enterprise and Outreach Program Report

RECOMMENDATION(S):

ACCEPT the Small Business Enterprise and Outreach Report covering the period January 2015 - June 2016.

FISCAL IMPACT:

Increasing the participation of small businesses, especially local businesses, in contracting opportunities may directly stimulate local economic activity and therefore potentially increase County tax revenues.

BACKGROUND:

On December 13, 1999, the Board of Supervisors approved the Small Business Enterprise (SBE) Program for the purpose of providing small businesses a fair share of County business. The Outreach Program had previously been adopted by the Board of Supervisors in August 1998 to promote broad outreach to all businesses, including minority-owned, women-owned, small, and local businesses, and was later broadened to include disadvantaged and veteran-owned businesses. The IOC has provided policy oversight on these programs since inception, including surveying County departments on the implementation of the SBE and Outreach Programs. In December 2004, the Internal

☒ APPROVE

☐ OTHER

☐ RECOMMENDATION OF CNTY ADMINISTRATOR

☒ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **11/08/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

, County Administrator and Clerk of the Board of Supervisors

By: Stephanie Mello, Deputy

Contact: Allison Picard (925)
335-1096

Operations Committee directed the Affirmative Action Officer to make status reports to the Committee on a semi-annual basis.

The IOC received the last report in October 2015, which covered calendar year 2014. On October 24, the IOC received and considered the attached report, which covers the period January 2015 through June 2016. The Committee accepted the report and requested the Purchasing Services Manager to the IOC in February 2017 with a follow-up report showing the top 50-100 commodities less than \$100,000 purchased by the County.

ATTACHMENTS

Small Business Enterprise and Outreach Program Report_Jan 2015-Jun
2016